

Director of Family Ministries Position Description

Position Title: Director or Pastor, Families Ministries

Immediate Supervisor: Senior Pastor

Position Purpose: This position oversees the Family Ministries activities at Evergreen Baptist Church of Los Angeles. This person works collaboratively with the pastoral staff to grow children and parents toward faith development by providing leadership and vision, shepherding Family Ministries volunteers and staff (if applicable), and organizing weekly Sunday programming and special events.

Hours of employment: Part Time (20-25 hours/week)

Compensation: Available upon request

Qualifications:

1. Personal, biblical, and theological foundations that are congruent with EBCLA's mission, vision, and values.
2. Genuine heart and love for children and willingness to work closely with parents for their children's overall growth and development.
3. Collaborative spirit to partner with other staff and ministry volunteers.
4. Demonstrate administrative and planning competencies.
5. Basic experience with technology relevant to a post-pandemic context.
6. Effective communication and interpersonal skills for a ministry setting.

Roles and Responsibilities:

1. Spiritual Leader & Welcoming Host
 - Provide spiritual care for children and parents.
 - Help new families feel welcome and connected
 - Recruit, train, and encourage Sunday School teachers and ministry volunteers.
 - Develop and oversee weekly Sunday programming
2. Program Director
 - Develop the annual plans and activities of Family Ministries.
 - Relate the children's programming with the overall church vision and focus.
 - Work on appropriate family ministry related seasonal events.
3. Ministry Staff Member
 - Attend weekly staff meetings and church leadership meetings.
 - Attend other all-church functions and special events.
 - Participates with staff colleagues regarding church-wide issues.